

STATE OF MICHIGAN
JUDICIAL DISTRICT
JUDICIAL CIRCUIT

NOTICE TO APPEAR

CASE NO. _____

Court address _____

Court telephone no. _____

Plaintiff

☐ Personal service

v

Defendant

☐ Personal service

Plaintiff's attorney/People

☐ Personal service

Defendant's attorney

☐ Personal service**YOU ARE DIRECTED TO APPEAR AT:**☐ The court address above, courtroom _____☐ _____

Judge: _____

FOR THE FOLLOWING PURPOSE:☐ Pretrial Conference☐ Preliminary Exam☐ Jury Selection☐ Jury Trial☐ Nonjury Trial☐ Sentencing☐ Motion☐ Arraignment☐ Informal Hearing☐ Formal Hearing☐☐ The above matter is adjourned from _____ .
Date

Offense: _____

Officer: _____

Clerk/Administrator _____

COURT ROOM or PLACE	DATE	TIME

IMPORTANT: READ THIS CAREFULLY

1. Bring this notice with you.
2. No case may be adjourned except by authority of the judge for good cause shown.
3. FAILURE OF THE DEFENDANT TO APPEAR in a civil case may cause a default judgment to be entered. FAILURE OF THE PLAINTIFF TO APPEAR may result in a dismissal of the case.
4. FAILURE TO APPEAR in a criminal case may subject you to the penalty for contempt of court, and a bench warrant may be issued for your arrest.
5. If you intend to employ a lawyer, s/he should be notified of the date at once.
6. If you require special accommodations to use the court because of disabilities, please contact the court immediately to make arrangements.

CERTIFICATE OF MAILING

I certify that on this date copies of this notice were served upon the parties/attorneys by ordinary mail at the addresses shown above.

Date _____

MC 06 (6/96) NOTICE TO APPEAR

Clerk/Administrator _____